

Revised January, 2002

Download the Expedite Bid Software using your Internet provider

1. From the MoDOT web page (www.modot.state.mo.us) select Business with MoDOT
2. Under Contractor Services, select Bid Opening Information
3. Download the program as follows:
 - a. Under General Information, click on Download Expedite Version 4.3a
 - b. select OK to “Save this program to disk” or right click and select “Save target as”
 - c. Select Path to download. (This can be a floppy, or the C:\or D:\drive)
4. Click Save to save the program to the desired path.
5. Click OK for Download Complete.

Execute the Expedite Bid Software

1. From the stored path, double-click on the Setup.exe
2. Read and follow the Setup Instructions
3. Recommend to install on C:\Expedite, the Setup program will create this path by default.
4. Enter the required information, the Bidder ID = Vendor/Contractor Number. This is the MoDOT issued Vendor ID. Leading zeros should be included when applicable.

Download the Project Files (Itemized)

1. From the MoDOT Web Page, select Business with MoDOT
2. From Contractor Services, select Bid Opening Information
3. Under Pre-Bid Opening Information, click on Notices of Bid Openings, Addenda,, etc.
4. Click on Itemized Proposal Files for, 2001Bid Opening
5. Select OK to “Save this program to disk” or right click and select “Save target as”
6. Select path to save in as C:\Expedite (path where the expedite program is stored)
7. Select Save
8. Select OK for Download Complete
9. From the stored path, C:\Expedite, double click on Biditem.exe
This will explode the *.ebs files to be used with the Expedite Bid Software
Naming convention for the files = Day, Month, Call No.

Addenda Files

1. These files will have an incremental extension starting with *.001 and continuing for each addendum issued.
2. After downloading these files, they are to be placed in the same location as the corresponding file *.ebs. The original file and the addenda files must be used together.
3. From Expedite, the addenda files (*.001, etc) will automatically be combined with the corresponding *.ebs file during the load process.

Use the Expedite Bid Software User’s Guide for information on the Expedite Bid Software.

J:\internet\instructiondownloadingitemizedproposals.doc